

Application of DocPro software in managing and storing electronic documents at the Department of Home Affairs of Bac Kan Province

Hoang Thi Loan

Abstract: In the context of increasing digitalization, the management and storage of electronic documents have become more important than ever. This topic aims to address existing issues in document management at the Department of Home Affairs of Bac Kan province through the application of DocPro software. The objective of the research is to build an efficient document management and storage system, helping to improve work productivity and data security. The research methodology includes requirement analysis, system design, application deployment, and result evaluation. Through this study, the topic hopes to contribute a practical solution to document management in administrative agencies, while affirming the effectiveness of DocPro software in this field.

Keywords: DocPro software, electronic document management, text storage, Bac Kan Provincial Department of Home Affairs, technology solution