

Improving the quality of managing staff work schedules using Essential PIM software at the Department of Planning and Investment of Thai Nguyen Province.

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Abstract: This topic aims to address the issue of ineffective work schedule management for officials at the Department of Planning and Investment of Thai Nguyen province. The main objective is to build a work schedule management system based on Essential PIM software to enhance work performance. The research methodology includes practical analysis, assessment of software usage needs, and trial implementation at the agency. The expected outcome of the topic is to provide a digital solution to improve time management and work efficiency of officials, while contributing to technological development in the field of administrative management.

Keywords: work schedule management, Essential PIM software, work performance, management improvement, time management system