

Computerization of incoming and outgoing document management at Thong Nong District People's Committee - Cao Bang

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Abstract: In practice, document management at administrative agencies such as District People's Committees faces many difficulties in terms of efficiency and timeliness. This topic aims to identify the necessary context of the problem and the goal is to build an information system to support the management of incoming and outgoing documents. Through practical research, the topic applies a method combining theory with experimentation to deploy the application. This not only contributes to improving document management capacity but also brings significant efficiency to administrative operations.

Keywords: Document management, Informatization, Local administration