

# **Building a Microsoft Excel program for managing poverty reduction work at the People's Committee of Chien Son Commune, Son Dong District, Bac Giang Province.**

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**Abstract:** In the context of practical demands for efficiency in managing poverty reduction efforts at the local level, this study focuses on developing a management system using Microsoft Excel at the Chiên Son Commune People's Committee. The objective of the research is to optimize data processing workflows and support effective policy planning. The methodology combines theoretical research on information management with practical implementation of real-world applications. Through this, the study aims to contribute to enhancing the management capacity of local authorities in poverty reduction, while providing a flexible solution for other units with similar needs.

**Keywords:** Microsoft Excel, poverty reduction management, People's Committee of Chien Son Commune