

Applying Microsoft Excel software to office equipment management at Ngoc Anh Company Limited, Thai Nguyen

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Abstract: In the context of office asset management increasingly demanding high accuracy and efficiency, this topic focuses on researching the application of Microsoft Excel software to improve the equipment management process at Ngoc Anh Company Limited in Thai Nguyen. The project's objective is to build an office equipment information management system using Excel's data analysis and processing tools. The research method includes analyzing the current situation, designing a control interface, and testing the application on a real database. The expected results will help improve asset management quality, reduce operating costs, and enhance the company's tracking capabilities.

Keywords: Microsoft Excel, office equipment management, Ngoc Anh Company Limited, Thai Nguyen, information system