

Applying Microsoft Excel software to the management of office equipment at 568 Construction Joint Stock Company, Hanoi

Ha Thi Tinh

Abstract: In the context of needing to optimize the efficiency of office equipment usage, this topic focuses on applying Microsoft Excel software to improve equipment management at 568 Construction Joint Stock Company, Hanoi. The research objective is to build an Excel-based management system to enhance efficiency and accuracy in tracking, operating, and managing office assets. The method combines theoretical research with practical application implementation. The topic aims to contribute to improving equipment management capacity at construction enterprises through modern technology, while providing managers with useful solutions to optimize resources and enhance work performance.

Keywords: Microsoft Excel, Office equipment management, 568 Construction Joint Stock Company, Hanoi, Improving management efficiency