

Application of Microsoft Excel software in managing records of poor and near-poor households at Vo Tranh Commune People's Committee - Phu Luong District - Thai Nguyen Province

Do Thi Quynh

Abstract: In the context of the need to improve management efficiency and support for poor and near-poor households, this study focuses on applying Microsoft Excel software to enhance record management at the People's Committee of Vo Tranh Commune. The objective of the research is to build an electronic record management system to increase accuracy and efficiency in tracking and supporting these subjects. The method combines theoretical research on data management with practical implementation at the local level to ensure suitability and feasibility in reality. The expected result is a significant improvement in information management quality, thereby contributing to sustainable poverty reduction in Vo Tranh Commune.

Keywords: Microsoft Excel, record management, poor households, near-poor households, Commune People's Committee