

Application of Dosft HJM software in managing personnel records of officials, civil servants, and public employees at Quang Binh District People's Committee - Ha Giang Province

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Abstract: This topic aims to research and apply the Dosft HJM software to the management of records of cadres, civil servants, and public employees at the People's Committee of Quang Binh District, Ha Giang Province. The context of the topic is set within the necessary context of state administrative reform. The research objective is to build an effective electronic record management system to improve the productivity and quality of managing cadres, civil servants, and public employees. The approach method is theoretical research combined with experimental deployment of the Dosft HJM software. The expected results will provide an improved solution for record management at the People's Committee of Quang Binh District and contribute to the development of the state administrative management sector.

Keywords: Dosft HJM software, Cadre profile management, Information technology, Administrative reform, District People's Committee