Use of J&T EHT for Personnel Information Management at the Thai Nguyen Branch of Thuan Phong

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***Abstract*—This undergraduate case study examines use of the J&T EHT personnel information system at Thuan Phong's Thai Nguyen branch. The source describes employee records, recruitment, employment contracts, work history, personnel transfers, search, and reporting functions through workflow descriptions and interface images. It argues that centralizing data helps staff find and update records, while acknowledging that paper files and manual data entry remain in parallel with the electronic system. The report also discusses training, infrastructure, access control, and information security as operational concerns. It provides no measured processing times, error-rate comparison, employee survey, or independently audited security test. Accordingly, this summary presents the documented workflows and the author's qualitative assessment without converting perceived benefits into quantified effects. The case illustrates both the potential and the practical limits of digital personnel records in a logistics organization.**

***Index Terms*—personnel information, human resource information system, employee records, logistics, J&T EHT**

I. Introduction

A logistics company must keep personnel information current as employees are recruited, assigned, transferred, and leave. The source reports that the Thai Nguyen branch of Thuan Phong uses J&T EHT while still retaining substantial paper records and separate electronic entries. The project investigates how the software supports personnel administration and identifies remaining problems in data handling. Its purpose is an applied organizational assessment, not software development or a controlled evaluation of a new product [1]. Earlier ICTU undergraduate theses on related topics provide context [5], [6], [7], [8], [9], [10], [11]. These works were selected for this English summary and are not attributed to the source thesis bibliography. Published background sources on the methods and domain of this project provide context for the English summary [2], [3], [4].

II. Methods

The student documents existing personnel-management practices at the branch, describes J&T EHT functions, and illustrates selected screens and staff workflows. The source covers creating and updating employee records, employment and recruitment information, work history, personnel transfers, lookup, and reporting. Its assessment combines functional description with observed difficulties and proposed improvements. The manuscript does not specify a pre/post measurement protocol, sample of staff interviews, quantitative workload record, or independent information-security test. This summary therefore treats claims of faster work and fewer errors as the author's qualitative observations [1].

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III. Results

The report documents a centralized interface for personnel records and shows workflows for entering and changing staff information, including transfers between units. It states that managers can retrieve records and generate summary information, and that role-based access is intended to restrict changes. The author also identifies continuing duplication between paper and digital files and some manual re-entry, which may create inconsistencies. Staff need training to use the system, and stable connectivity and security controls remain operational requirements. No numeric time saving, error reduction, cost saving, or security performance is reported with a reproducible method in the reviewed source [1].

IV. Discussion

The practical value of an HR information system depends on consistent data-entry rules, clear responsibility for updates, user competence, and protection of personal records. The source's parallel paper-and-digital workflow creates a risk of divergent versions, even if lookup inside the software is convenient. Its security statements describe intended access control rather than verified absence of a breach. A stronger evaluation could record representative tasks before and after process changes, document data mismatches, and assess access logs and training outcomes. Earlier ICTU personnel-management projects are useful local design context, but their systems and results are not treated as measured comparators [1].

V. Conclusion

The thesis provides a case description of J&T EHT in personnel administration at Thuan Phong's Thai Nguyen branch. It documents core record and transfer functions and identifies unresolved paper duplication, manual entry, staff

training, infrastructure, and data protection needs. Its benefits are qualitative claims from the case; measured operational effects remain to be established [1].

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